

Kentucky High School Athletic Association

Memorandum

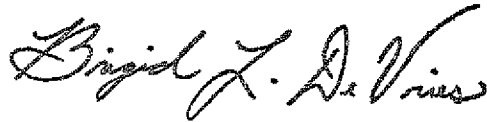
To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner

Date: July 3, 2002

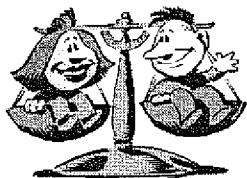
Subject: 2001-2002 Annual Report Forms Submission

School: Webster County High School



Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner

Date: July 2, 2002

Re: 2002 Title IX Forms Submission

School	Webster County	Reviewed by	Fran Edwards
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.		Other Recommendation and Comments:



APR 10 2002

KHSAA
Form GE19
Rev. 07/01

**2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2002 along with other required forms)**

The Webster County High School, Dixon, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Rachel Yarbrough	Box 428 Dixon, KY 42409	270-639-5083	Assistant Superintendent
Carolyn Sholar	Box 400 Dixon, KY 42409	270-639-5092	Principal
Regina Catlett	Box 400 Dixon, KY 42409	270-639-0137	Athletic Director
Steve Steiner	Box 400 Dixon, KY 42409	270-639-5092	Assistant Principal
Chase Wright	Box 816 Sebree, KY 42455	270-835-2097	Student Athlete
Eric Hogg	Box 400 Dixon, KY 42409	270-639-5092	Football coach
Todd Marshall	Box 400 Dixon, KY 42409	270-639-5092	Guidance counselor
Jamie Crouse	335 St. Rt 1063 Dixon, KY	270-6395609	Parent/SBDM

- Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:

September 17, 2001
March 27, 2002
May 18, 2002

- Designated the following person(s) as the Title IX coordinator for the school/district:

Rachel Yarbrough/district	Assistant Superintendent	P.O. Box 428 Dixon, KY	270-639-5083
Regina Catlett/school	Athletic Director	P.O. Box 400 Dixon, KY	270-639-0137
Name	Title	Address	Phone

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Carolyn Sholar
Principal's Signature

April 8, 2002
Date

Mike Farris
Superintendent Signature

Steve Walker
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

KHSAA
 Form 71
 Rev. 07/01

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	292	51%	157	48.46%
Row 2	BOYS	278	49%	167	51.54%
Row 3	Totals	570	100%	324	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: _____

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Carolyn Shuler Date: April 8, 2002

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

KHSAA
 Form T2
 Rev. 07/01

Participation Opportunities Test Two

		Column 1	Column 2	Column 3	Column 4	Column 5	
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years	
GIRLS	Row 1	varsity:	7	100	1	25	15%
	Row 2	j.v.:	4	46	1	39	24.8%
	Row 3	frosh:	1	11	0	11	7%
	Row 4	total:	12	157	2	75	47.7%
BOYS	Row 5	varsity:	7	104	0	18	10.77%
	Row 6	j.v.:	4	36	0	4	1.0%
	Row 7	frosh:	1	27	0	20	11.9%
	Row 8	total:	12	167	0	42	25.1

- 1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Carolyn Halar Date: April 8, 2002

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	YES		NO
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	NO		NO
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	YES		N/A

Principal's Signature: _____

Carolyn Skolar

Date: _____

April 8, 2002

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

KHSAA
 Form T4
 Rev. 07/01

Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	157	167
Row 2	Number of Varsity Teams Offered	7	7
Row 3	Number of Participants on all Varsity Teams	100	104
Row 4	Percentage of Total Varsity Participants By Sex	63.7%	62.3%
Row 5	Number of Junior Varsity Teams Offered	4	4
Row 6	Number of Participants on all Junior Varsity Teams	46	39
Row 7	Percentage of Total Junior Varsity Participants By Sex	29.3%	23.4%
Row 8	Number of Freshman Teams Offered	1	1
Row 9	Numbers of Participants on all Freshman Teams	11	24
Row 10	Percentage of Total Freshman Participants By Sex	7%	14.3%

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
 - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
 - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
 - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
 - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
 - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
 - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: Carolyn Sholar Date: April 8, 2002

**2001-2002
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	\$8062.00	\$10,135.69	*****	\$4679.38	\$1800	\$1576.90	\$9500	\$9500	0	0	\$1000	\$1000
B basketball	\$5500	\$5247.85	see attached sheet	\$11388.06	\$400	\$400	\$9500	\$9500	\$5500	\$5500	\$1000	\$1000
G softball	\$2153.	\$1926.59	sheet	\$3594.95			\$4000	\$4000	\$1500	\$1500	0	0
B baseball	\$1800	\$1547.85		\$8446.25	\$75	\$75.00	\$4000	\$4000	\$30,000*	\$30,000*	0	0
G cross country	\$110	\$108.15		\$2403.49	\$355	\$417	\$1000	\$1000	0	0	0	0
B cross country	\$110	\$108.15		\$2403.49	\$355	\$417	\$1000	\$1000	0	0	0	0
G golf	\$165	\$145.00		\$1222.43	0	0	\$1000	\$1000	0	0	0	0
B golf	\$250	\$209		\$1473.54	\$200	\$182.32	\$1000	\$1000	0	0	0	0
G soccer	\$3000	\$1630		\$1765.69	\$500	\$488.50	\$3500	\$3500	0	0	0	0
B soccer	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
G swimming	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
B swimming	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*see attachment for clarifications

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: *Calvin Miller* Date: April 8, 2002

2001-2002
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	\$3300	\$3511.50	*****	\$3464.07	\$150	\$116.00	\$2300	\$2300	0	0	0	0
B track	\$3300	\$3511.50	See attached sheet	\$3464.07	\$150	\$132.00	\$2300	\$2300	0	0	0	0
G tennis	\$165	\$90.00		982.34	0	0	\$1000	\$1000	0	0	0	0
B tennis	\$165	\$75.00		982.34	0	0	\$1000	\$1000	0	0	0	0
G volleyball	0	0		0	0	0	0	0	0	0	0	0
B wrestling	0	0		0	0	0	0	0	0	0	0	0
G football	\$20,088	\$12,950		\$4983.37	\$700	\$700.00	\$13,000	\$13,000	0	0	0	0
B												
G (list sport)												
B (list sport)												

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: *Cathy ...* Date: April 8, 2002

**WEBSTER COUNTY HIGH SCHOOL
2002 TITLE IX REPORT**

CLARIFICATION FOR BUDGET

No dollar amount is listed as being budgeted for transportation because the Webster County Board of Education allocates competition miles and driver hours in a lump sum.

28,000 miles and 1,800 driver hours are allocated for the year to be used as needed by sports. Each coach is allowed to request transportation for all in-state and surrounding state trips based on the number of competitions in which his team is allowed to participate. Should a team travel great distances to compete (i.e. Florida during Christmas or Spring Break) they are required to pay for transportation through their own sports account or through their booster organization. The total amount expended by each team through school allocations, boosters, etc. is reflected on the report in the expenditure column.

Baseball reflects transportation for both regular season and post season play through the state tournament.

Boys and girls tennis, cross country, and track travel together to meets. Their expenditure reflects a one time pay for each sport.

BASEBALL FACILITY IMPROVEMENT

The actual cash amount expended for the facility improvement was \$2500; however, without donated material and labor, the cost for the improvements would have exceeded \$30,000.



2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA
Form T41
Rev. 07/01

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances		x/basketball	
Coaching			X
Locker Rooms, Practice and Competitive Facilities		x/baseball	
Medical and Training Facilities and Services			
Publicity			X X
Support Services			X
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

Principal's Signature: _____

Carolyn Helzer

Date: _____

April 8, 2002

2001-2002

TITLE IX

CORRECTIVE ACTION PLAN

School Name: _____
 School Year: _____
 Principal's Signature: _____
 Date: _____

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Office for female coaches of minor sports	convert present darkroom to an office by fall 2001*	*It was the decision of this committee that we not complete this project since coaches now have access to phones in their
Lack of heat in softball/baseball locker rooms	add heat to locker rooms	complete by April 2002
track equipment does not meet standards	replace high jump pit and order protective coverings for standards	complete by May 2002
excessive travel for boys basketball team	pre-determine number of trips and mileage so that it is equitable with girls' basketball	corrected by start of 2002-03 basketball season
create and maintain accurate records concerning facilities and complete seasonal and annual evaluation to correct problems and identify areas of need to ensure safety and well-being of athletes	maintain records of facility evaluation/needs and make necessary repairs/corrections	on-going

• An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: Candyn Shular

Date: April 8, 2002

2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses

School Name: Webster County High
 School Enrollment: 570-
 Date: March 18
 Completed By: Regina A. Catlett

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

426 Number of Surveys
327 Total Returned
9-11 Grades Surveyed

How Was The Survey Administered? Surveys were passed out, filled out and returned in Academic Plus

Fall Sports (List Total Number of Participation Responses)

6 Cross Country (Girls)
3 Cross Country (Boys)
8 Field Hockey (Girls)
57 Football (Boys)
3 Golf (Girls)
6 Golf (Boys)
22 Soccer (Girls)
8 Soccer (Boys)
44 Volleyball (Girls)
13 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

28 Basketball (Girls)
27 Basketball (Boys)
28 Gymnastics (Girls)
20 Indoor Track (Girls)
20 Indoor Track (Boys)
35 Swimming & Diving (Girls)
7 Swimming & Diving (Boys)
29 Wrestling (Boys)

Participation in Non-School Sports Activities
 (From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
Softball	11
Baseball	4
Basketball	9
Gymnastics	5
Dance	5
Volleyball	4
Boxing	1

Reasons for not participating in interscholastic athletics.
 (From Survey Question 8)

<u>Response</u>	<u>Number</u>
I prefer other activities such as band, chorus, etc.	8
I don't have time	43
The practice schedules and game times are inconvenient	10
The sport I like isn't offered	21
It's too expensive	5
I prefer to participate in club or intramural sports	6
Working	27
Other	27

Student Suggestions to encourage participation

- provide transportation
- more variety
- give athletes less homework
- different coaches
- make sports more fun
- make participation more financially feasible
- offer more sports

Carlyndahler

Principal's Signature

April 8, 2002

Date

Spring Sport (List Total Number of Participation Responses)

37	Baseball (Boys)
17	Fast Pitch Softball (Girls)
19	Slow Pitch Softball (Girls)
23	Tennis (Girls)
3	Tennis (Boys)
27	Track (Girls)
18	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
volleyball	14
wrestling	9
gymnastics	4
powerlifting	4

**Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)**

<u>Sport</u>	<u>Number</u>
*We do not have an intramural sports program	

**List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)**

<u>Sport</u>	<u>Number</u>
volleyball	24
boxing	1
hockey	7
bike racing	3
swimming	15
rodeo	2